



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

JANET OLSZEWSKI
DIRECTOR

March 2005

Dear Billing Agent:

The Michigan Department of Community Health (MDCH) has undertaken several initiatives to improve claims handling operations and services to Medicaid providers.

MDCH processes 13 million fee for service claims annually. Of those claims, 2.5 million are submitted on paper. A significant part of the 2.5 million paper claims are secondary/tertiary claims that could be submitted electronically.

In an effort to reduce the volume of paper claims, MDCH has changed the criteria for listing a billing agent as an approved Medicaid biller. Billing agents who have not tested and been approved according to the new claim criteria will be removed from the "Approved Submitters" list. Part of the new claim criteria includes submission of secondary and tertiary claims.

In order for billing agents to be approved, a new test file must be submitted through the current B2B testing process. Please refer to the MDCH website noted below for the 837 B2B Testing Instructions.

www.michigan.gov/mdch >>Providers>>Information for Medicaid Providers>>Electronic Billing

When submitting a new test file, please indicate "Test File DCH00XX - Secondary Claims Test" in the subject line of the e-mail sent to Automated Billing. Otherwise, you may be required to meet all of the testing criteria.

The Automated Billing staff will work diligently with all billing agents to accomplish this initiative.

If you have any questions, please send an e-mail to AutomatedBilling@michigan.gov

Sincerely,

A handwritten signature in black ink that reads "Paul Reinhart".

Paul Reinhart, Director
Medical Services Administration

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